

**MINUTES**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**

**Wednesday, January 26, 2022**

**Via Google Meets**

**MEMBERS PRESENT**

**Shane Min, Chair**  
**Melissa Krance**  
**Andrew Kaplan**

1) **Approval of the Minutes of October 27, 2021**

The Board unanimously approved the October 27, 2021 minutes.

2) **Los Angeles Housing Department (LAHD)**

December 20, 2021 report requesting the write-off of 15,161 uncollectible invoices (5,689 owners of 5,754 APNs) for fees totaling \$4,479,216.54, each account owing less than \$5,000.00.

**ACTION:** The Board unanimously approve the write-off request from LAHD to remove from its active account receivables, 15,161 uncollectible invoices (5,689 owners, 5,754 APNs) for fees totaling \$4,479,216.54.

December 20, 2021 report requesting the write-off of 855 uncollectible invoices (152 owners of 347 APNs) for fees totaling \$3,998,345.70, each account owing more than \$5,000.00.

**ACTION:** The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 855 uncollectible invoices (152 owners, 347 APNs) for fees totaling \$3,998,345.70.

3) **Public Comments**

None

4) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 27, 2022.

5) **Adjourned**

9:36 a.m.